**Attendance**

|  |  |  |
| --- | --- | --- |
| **Team Member Name** | **Present?** | **Medium** |
| Alexander Dinh | Y | Discord |
| Qianhui Hub | Y | Discord |
| Alfred Langen | Y | Discord |
| Parisa Arbab | Y | Discord |
| Jackelyn Castaneda | Y | Discord |

**Meeting Location**

Location: Online (Discord)

**Meeting Start**

Scheduled start: 5

Actual start: 5

Recorder: Alex

**Agenda**

1. Start Journey Map

**Meeting End**

Scheduled end: N/A

Actual end: 7

**Post-Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned To** | **Deadline** |
| 1. Finish Journey Map | Parisa | 10/20 |
| 1. Finish Journey Map | Qianhui | 10/20 |
| 1. Finish Journey Map | Jacki | 10/20 |
|  |  |  |

**Decisions Made**

1. Finish journey map at next meeting

**Next Meeting**

Location: Discord

Scheduled date: 10/20 at 12